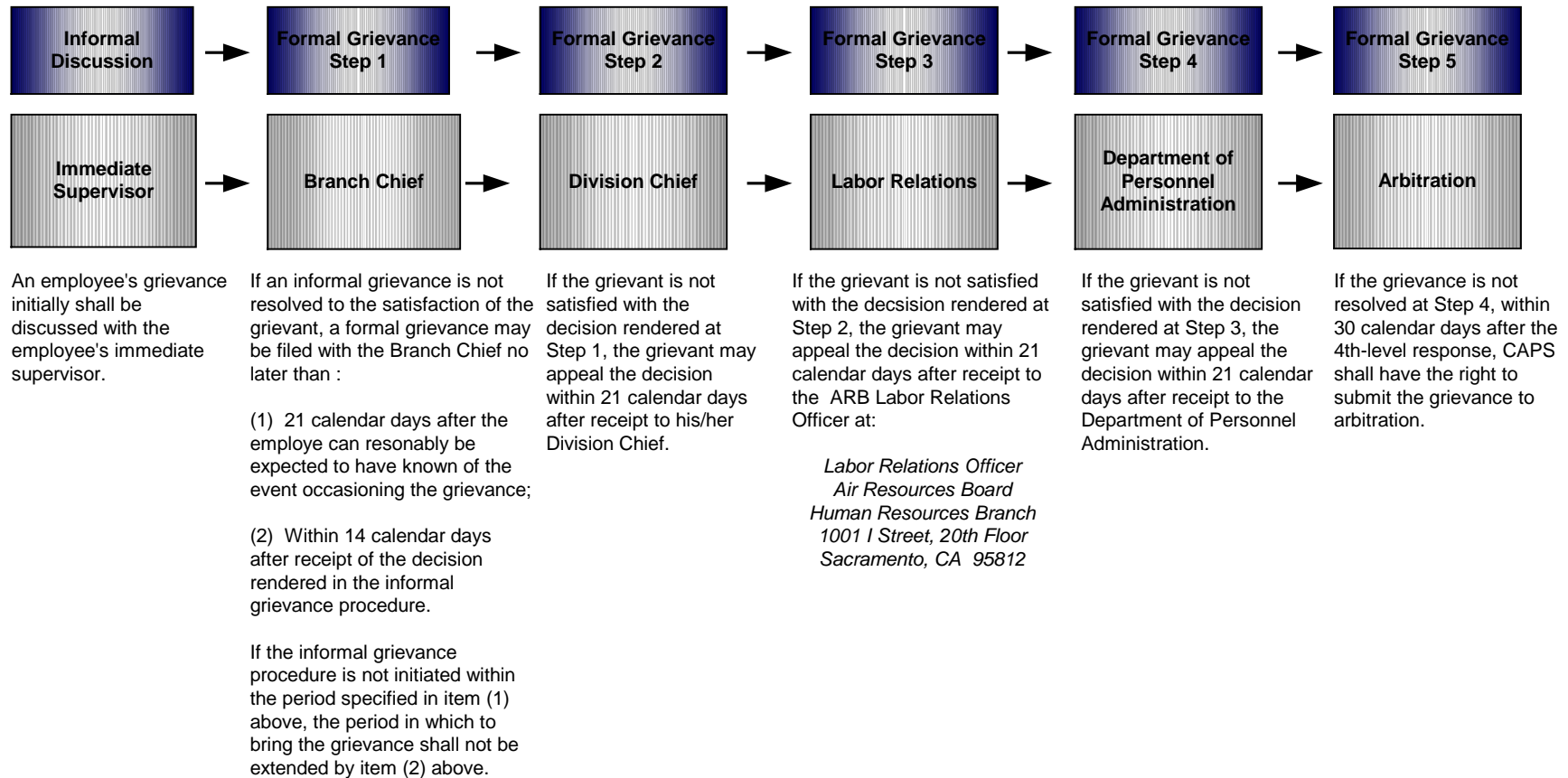


GRIEVANCE PROCEDURE CAPS (Bargaining Unit 10)



Note: Grievances must be filed on form [STD. 630](#).

If the State fails to respond to a grievance within the time limits specified for a given step, the grievant has the right to appeal to the next step. There are some exceptions to the above procedure. Some contract provisions limit grievability to up to the third or fourth level of the formal grievance procedure. The limitation of the grievance will be stated in the relevant contract provision. Also, some contracts provide for an expedited Health and Safety Grievance procedure. A detailed description of the grievance procedure is contained in the [Bargaining Unit 10 Memorandum of Understanding \(MOU\)](#). Employees are encouraged to review the bargaining unit contract language for specific information regarding the grievance process.